

**ALTUS MUNICIPAL AUTHORITY MEETING
MINUTES
JULY 7 , 2015**

The Invocation was given by Darrell Smalts- Altus Christian Fellowship. The assembly then recited the Pledge of Allegiance to the flag.

1. CALL TO ORDER

The Trustees of Altus Municipal Authority met in regular session Tuesday, July 7, 2015 at 6:34 p.m. in the Council Chambers of City Hall for such business as shall come before said Trustees. Notice of the meeting was duly filed and posted in the office of the City Clerk, Thursday, July 2, 2015 at 8:46 a.m.

2. ROLL CALL

The Secretary's roll call indicated the following members present:

Chairman Jack Smiley
Presiding

Jon Kidwell	Perry Shelton
Chris Riffle	Jason Winters
Kevin McAuliffe	Rick Henry

Absent: Dwayne Martin, Doyle Jencks

Also Present: David Fuqua, Catherine Coke, Jan Neufeld, Debbie Davis, Donita Beers, Linda Walker, Kenny Combs, Ken Pike, Chad Osborne, Janice Berryhill, Melba Martinez, Phillip Beauchamp, Linda Mutchler, Dennis & Angie Murphy, Tracy & Jerry Abbott, Daniel Adams, Steve Perry, Barbara Burleson, Tim Murphy, Dan Scott, Freddy Perez, Gary Brickley, Brian Bush, Jed Winters, Tom Buchanan, Amy Cobb, Raymond Moody, Lloyd Colston, Bob Carder, Henry, Hartsell, Officer Billy Fowler and other public.

3. RECEIVE REPORT AND UPDATE FROM THE OKLAHOMA MUNICIPAL POWER AUTHORITY (OMPA) DIRECTOR OF MEMBER SERVICES, DRAKE RICE.

Mr. Rice, Director of Member Services of OMPA gave an update on the power supply and programs provided by OMPA including a new program entitled Ceiling Insulation Rebate Program.

4. CONSIDER THE CONSENT AGENDA LISTED BELOW AND VOTE TO APPROVE THE MINUTES, OR APPROVE WITH ANY CHANGES AS NOTED.

A. APPROVE MINUTES FOR THE SPECIAL ALTUS MUNICIPAL AUTHORITY MEETING ON JUNE 8, 2015.

A-1 APPROVE MINUTES FOR THE ALTUS MUNICIPAL AUTHORITY MEETING ON JUNE 16, 2015.

B. APPROVE MINUTES FOR THE SPECIAL ALTUS MUNICIPAL AUTHORITY MEETING ON JUNE 25, 2015.

C. RECEIVE AND ACKNOWLEDGE RECEIPT OF CLAIMS LIST.

D. RECEIVE AND ACKNOWLEDGE INVOICE FROM POPE CONTRACTING, INC. IN THE AMOUNT OF \$39,377.50 FOR ALTUS HIGH SCHOOL RENOVATION PROJECT.

E. ACKNOWLEDGE RECEIPT OF DEQ PERMIT TO CONSTRUCT #SL0000033150497 SEWER LINES TO SERVE THE ENGLISH VILLAGE PARK ADDITION (Fox, Drechsler & Brickley, Inc. Civil Engineers).

F. CONSIDER, DISCUSS AND VOTE TO APPROVE THE CITY OF ALTUS'S RENEWAL CONTRACT WITH M& B CONTRACTING TO PROVIDE FLATBED SERVICE FOR FY 2015-2016 AT THE SAME PRICE (Compensation Rate), EFFECTIVE July 1, 2015 AND AUTHORIZE THE TRANSFER OF FUNDS FROM THE ENTERPRISE TO THE GENERAL FUND FOR THIS CONTRACT AND/OR TAKE ANY OTHER APPROPRIATE ACTION

G. VOTE TO ACKNOWLEDGE AN EMERGENCY LABOR PURCHASE FROM THE ELECTRIC DEPARTMENT IN THE ESTIMATED AMOUNT OF \$17,875.00 TO TEXOMA POWERLINE, INC., OR TAKE ANY OTHER APPROPRIATE ACTION.

Motion made by SHELTON and seconded by KIDWELL to approve the AMA Consent Agenda.

AYE: Shelton, Henry, McAuliffe, Winters, Riffle, Kidwell, Smiley

NAY: None

Motion carried 7-0

5. CONSIDER, DISCUSS AND VOTE TO APPROVE RAISING FEES FOR GARBAGE (Trash Collection) IN ORDER TO FUND AT LEAST EVERY OTHER YEAR, THE PURCHASE OF A NEW SIDELOADER OR TAKE ANY OTHER APPROPRIATE ACTION.

BACKGROUND: Due to lack of funding, the City has been forced to repair worn out trash trucks (sideloaders). In several instances, the City has spent more on repairs than was paid for the vehicle's purchase. The City cannot continue to throw good money after bad. In order to cease this type of practice, we recommend a small fee be placed on the sanitation bill to all consumers. We suggest starting the discussion with a fee per month per customer (both residential and commercial). Various fees would realize approximate income as follows:

	\$.50 per/mo = \$ 3,823.50	\$ 45,882.00 per yr.
7,647 customers @	\$1.00 per/mo = \$ 7,647.00	\$ 91,764.00 per yr.
	\$2.00 per/mo = \$15,294.00	\$183,528.00 per yr.

At a fee of \$1.00 per month per residence/commercial customer, we could purchase a new sideloader every other year.

This item presented by Councilman Henry & Kenny Combs, Sanitation Superintendent

Motion made by SHELTON and seconded by RIFFLE to approve raising fees for Garbage (Trash collection) \$ 2.00 per residence and Commercial \$2.00 per dumpster per month in order to fund the purchase of a new side loader at least every other year.

The Chairman called for the vote recorded as follows:

AYE: Shelton, Henry, Riffle, Kidwell, Winters, Smiley

NAY: McAuliffe

Motion carried 6-1

6. CONSIDER, DISCUSS AND VOTE TO AWARD BID #17200 FOR ITEM #1 GRIDSMART VIDEO IMAGING VEHICLE DETECTION SYSTEM AND ITEM #2 GRIDSMART COUNTER MODULE OPTION TO PINKLEY SALES COMPANY, OF OKLAHOMA CITY, OKLAHOMA FOR A TOTAL COST OF \$16,369.00

BACKGROUND: Bid #17200 was opened on June 17, 2015 for a Gridsmart video Imaging vehicle Detection System and a Gridsmart Counter Module Option. The purpose of purchasing this Vehicle Detection System is due to the problem with the loops at the Intersection of Tamarack and North main due to breakage and the unevenness of the surface because of large trucks. The intersection of Tamarack and North Main is currently using the timing method that sometimes causes traffic to back up. The current camera system that we have at the intersection of Park Lane and Falcon road is affected by the weather such as fog, ice and snow. The Gridsmart Video Imaging Vehicle Detection System will be attached to one pole and it will not be affected by the weather. The new system will allow the traffic to flow smoothly during the day and night.

This item presented by Mayor Smiley & Dan Scott, Electrical Director

Motion made by HENRY and seconded by SHELTON to award Bid #17200 for Item #1 Gridsmart Video Imaging Vehicle Detection System and Item #2 Gridsmart Counter Module Option to Pinkley Sales Company for a total price of \$16,369.00.

The Chairman called for the vote recorded as follows:

AYE: Riffle, Henry, McAuliffe, Shelton, Kidwell, Winters, Smiley

NAY: None

Motion carried 7-0

7. REVIEW, DISCUSS AND VOTE TO AUTHORIZE THE REPAIR OF TEN (10) TRANSFORMERS FOR A COST OF \$7,645.00 AND DECLARE SURPLUS FOR DISPOSAL ELEVEN (11) TRANSFORMERS FOR CURRENT SCRAP VALUE OF \$1,005.00. NET FOR REPAIR/SURPLUS \$6,640 TO MARATHON ELECTRIC COMPANY OF OKLAHOMA CITY, OKLAHOMA.

BACKGROUND: We have twenty-one (21) transformers waiting to be junked or repaired at Marathon Electric Company, of Oklahoma City, Oklahoma. This will return ten (10) transformers to stock and surplus eleven (11) transformers. The transformers that we surplus will have a combined dollar value of \$1,005.00. The price for repair of transformers is \$7,645.00. The price for surplus will be subtracted from the price for repair leaving a total cost of \$6,640.00.

The transformer to be repaired have shorted due to lightning or an overloaded condition or age. A transformer that can be repaired at a cost less than a new one (depending on age and type of windings) will be repaired and returned to stock. All other transformers will be surplus. The company will credit us with the current scrap value. This value will be multiplied by the kVA of the transformer providing the amount of the total credit.

This item presented by Dan Scott, Electrical Director

Motion made by HENRY and seconded by McAULIFFE to authorize the repair of ten transformers for a cost of \$7,645.00 and declare surplus for disposal of eleven transformers for current scrap value of \$1,005.00 Net for repair/surplus \$6.645.00 to Marathon Electric Company.

The Chairman called for the vote recorded as follows:

AYE: Riffle, Shelton, Kidwell, Winters, Henry, McAuliffe, Smiley

NAY: None

Motion carried 7-0

8. CONSIDER, DISCUSS AND VOTE TO ACCEPT THE BID FROM BLUE SAGE SERVICES OF WOODWARD, OKLAHOMA AS THE LOWEST AND BEST BID TO CONSTRUCT THE NEW 5-ACRE LANDFILL CELL.

BACKGROUND: Bids were opened on June 24, 2015 for construction of the new five (5) acre Landfill Cell. Five bids were received with Blue Sage Services being the lowest bidder at \$774,010.00 Bids ranged from \$774,010.00 to \$1,159,225.02. Engineers' estimate was \$1,147,605.00 Staff is currently finishing reference checks on low bidder. Bidder will be on site within two (2) weeks after receiving notice to proceed.

This item presented by Kenny Combs, Sanitation Superintendent

Motion made by RIFFLE and seconded by HENRY to accept the bid from Blue Sage Services as the lowest and best bid to construct the new 5 acre Landfill Cell.

The Chairman called for the vote recorded as follows:

AYE: Riffle, Henry, McAuliffe, Shelton, Kidwell, Winters, Smiley

NAY:

Motion carried 7-0

9. CONSIDER AND DISCUSS PLACING A SURCHARGE ON THE MONTHLY UTILITY BILL TO FUND ADDITIONAL DEBT SERVICE COSTS FOR NECESSARY IMPROVEMENT TO THE WATER UTILITY AND TAKE ANY OTHER APPROPRIATE ACTION.

BACKGROUND: This coming Fiscal Year, the City will have new annual debt service payments of approximately \$131,000.00. This increase is from the loan the City just completed; with DWSRF for water line improvements of 2.3 million dollars. We also are taking out 2.8 million dollars for the sewer plant improvements this Fiscal Year. The City has not closed on that financing, however it appears we will have to pay approximately \$50,000 in additional debt service on that loan. The Round Timber improvements are now an extra \$100,000 in annual payments. These payments amount to approximately an additional \$300,000 for this coming budget cycle.

This item presented by Councilman Henry

Discussion Only

10. CONSIDER, DISCUSS AND VOTE TO AUTHORIZE THE CITY MANAGER TO EMPLOY AN ENGINEERING FIRM THAT IS COMPETENT IN THE AREA OF UTILITY RATE STUDIES TO PERFORM A RATE STUDY/COST ANALYSIS OF THE WATER, WASTEWATER AND SANITATION SERVICES OR TAKE ANY OTHER APPROPRIATE ACTION.

BACKGROUND: In order to definitively and accurately determine what the City's water, sewer and sanitation rates should be, we need to perform this study/analysis. It will be cost-based. Once this study is completed, there will be no doubt in anyone's mind what the City's true cost is to provide those services. We will not include in this study the firm's feelings on what we should charge above our costs; that will be determined by the Trustees after input from knowledgeable staff. We have tried to determine what our costs are based on several studies that have been performed in the past by either individuals that did this on a part time basis, or by entities that will not stand behind their numbers. Due to these issues, our only alternative is to employ a firm that has the professionals and knowledge to take all factors into consideration and produce a true cost analysis. We have a preliminary quote of from \$25,000 to \$30,000.

This item presented by Mayor Smiley

Motion made by HENRY and seconded by KIDWELL to authorize the City Manager to employ an engineering firm that is competent in the area of utility rate studies to perform a rate study/cost analysis of the water, wastewater and sanitation services.

The Chairman called for the vote recorded as follows:

AYE: McAuliffe, Riffle, Kidwell, Henry, Winters, Shelton, Smiley

NAY: None

Motion carried 7-0

11. REVIEW, DISCUSS AND POSSIBLE ACTION ON OTHER NEW BUSINESS, IF ANY, WHICH HAS ARISEN SINCE THE POSTING OF THE AGENDA AND WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF THE AGENDA. (25 O.S.A., SECTION 3-111 (9)).

12. ADJOURN 7:35 P.M.

Debbie Davis/Secretary

Jack Smiley, Chairman